

CITY OF WINCHESTER
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
TUESDAY, JANUARY 5, 2010

Regular meeting @ 8:00 a.m.
Council Chambers / City Hall / 113 E. Washington St.

Pledge – Mayor Croyle
Prayer – Mayor Croyle

Mayor Croyle called the meeting to order and presided over the meeting. Clerk-Treasurer, Vicki Haney, recorded the minutes.

The Clerk-Treasurer’s roll call showed three Board of Public Works and Safety members present.

Mayor Steve Croyle
Councilor Bill Peden
Mr. Richard Gough

Additional Officials Present:

City Attorney, Meeks Cockerill; Mike Burk, Police Chief; Chris Martin, Waste Water Treatment Plant Superintendent; Kathy Bond, Parks Department Superintendent; and Bill Yost, Fire Chief (arrived at 8:12 am).

Approval of the Minutes

Mr. Gough moved to approve the minutes of the December 15, 2009 meeting. Councilor Peden seconded. Motion passed 3-0.

Organizational

Mr. Gough moved to have the meeting of the Board of Public Works and Safety on the first and third Tuesday of each month at 8:00 am. Councilor Peden seconded. Motion passed 3-0.

Department Reports

Kathy Bond, Parks Department Superintendent – Superintendent Bond has been in contact with Ball State University regarding projects in the park. Superintendent Bond and the Goodrich Park Board will review the Master Plan for the Park. Grant Applications may be considered.

Mike Burk, Police Chief – Jason Melton, Patrolman, will complete his pension physical. Devon Moore will be a reserve officer for the department. He will be preparing for the pre-basic courses. Mayor Croyle explained he received a telephone call from an irate lock smith because the Winchester Police Department assists motorists who are locked out of their vehicles. The Police Department’s job is to assist motorists. Three locksmiths are located in Winchester. Chief Burk stated that the Police Officers have not had much luck contacting locksmiths in the area, so the Police Department has started helping citizens with lockouts. The Police Department has purchased kits for assisting motorists locked out of their vehicles; the vehicle owners are asked

to sign a release of liability forms. The Police Department does not charge for this service. A locksmith would charge for this service. If the locksmith calls again, Mayor Croyle will direct the locksmith to come before the Board of Public Works and Safety to state their view point.

Bill Yost, Fire Chief – Chief Yost requested from the Board a signed copy of the Regulations and SOP (Standard Operating Procedures) manual. He will provide a copy for the Board to sign.

Chris Martin, Waste Water Treatment Plant Superintendent – The panel for the SCADA system will be received in the next week. The SCADA System has a built in three hour battery backup. If the generator does not turn on when it is supposed to, the battery backup will turn on. Culy Construction will install the pipe at Overmyer Foundry that was discussed at the previous meeting. The Plant Superintendent can determine the amount of discharge Overmyer Foundry can have. The mercury testing has been reduced from six times per year to two times per year. A resident at 557 N. Meridian Street insulted an employee because the resident had a problem with their personal line and the employee did not go as soon as the call was received. It was not the City's line, and the City is not responsible. Superintendent Martin believes that the plumbers need to be educated about what is the City's responsibility. Councilor Peden suggested sending a notice to all the local plumbers. Superintendent Martin will draft a letter to the plumbers.

City Farm Ground

The farm ground located surrounding the Waste Water Treatment Plant is rented at a very low price. The City cash rents the land. The Board will review the rent.

Waste Water 2010 Budget

Councilor Peden moved to approve the 2010 Budget for the Waste Water Treatment Plant. Mr. Gough seconded. Motion passed 3-0.

Adjournment

There being no further matters to discuss, Councilor Peden moved to adjourn. Mr. Gough seconded. Motion passed 3-0. The January 5, 2010 meeting was adjourned at 8:32 am.

Mayor, Steve Croyle

ATTEST: _____
Clerk-Treasurer, Vicki Haney